

JAN 23 2023

AGENDA PLACEMENT FORM

(Submission Deadline – Tuesday, 12:00 PM before Regular Court Meetings)

Date: 1/11/23

Meeting Date: 1/23/23

Submitted By: Josh Green

Department/Office: Facilities Mgmt.

Signature of Director/Official: _____

Agenda Title: Building Committee Workshop

Public Description (Description should be 2-4 sentences explaining to the Court and the public what action is recommended and why it is necessary):

see attached

(May attach additional sheets if necessary)

Person to Present: Josh Green

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) PUBLIC CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: 20 minutes

Session Requested: Workshop (Action Item, Workshop, Consent, Executive)

Check All Departments Requiring Notification:

County Attorney IT Purchasing Auditor

Personnel Public Works Facilities Management

Other Department/Official (list) _____

Workshop: Building Committee

As Johnson County faces unprecedented growth, it is important that the County proactively plan for future facilities necessary to continue serving its citizens. In order to identify the building space that will be necessary in the future, and to prioritize building requests from Officials and Department Heads, the County Judge's Office is requesting the creation of a Building Advisory Committee.

The Building Advisory Committee would not have any final decision-making authority. It would also not have the authority to designate what Official has the right to use any specific office space existing within the County. Instead, the Committee would receive building usage requests from all Offices and Departments in the County and make non-binding recommendations to the Commissioners Court regarding the use of existing facilities as well as consideration of new facilities when the need arises.

The primary purpose of the Committee, if created by this Court, would be to identify future building needs so that the Commissioners Court can plan for anticipated growth. As part of that purpose, the Committee would be tasked with meeting with all interested Officials and Department Heads prior to making any recommendation to ensure that the needs of all Officials are considered.

Ideally, the Committee will have regular meetings (either monthly or quarterly, depending on the need) and will receive information from all Offices and Departments regarding anticipated future building needs. Importantly, the Committee would not have the authority to prevent any Official from bringing an item before the Commissioners Court for consideration.

Recommended Personnel to Serve on Committee:

- **County Judge (chairman)**
- **Additional Court Member (vice chairman)**
- **Local Administrative Judge**
- **Sheriff**
- **Facility Management Director**